



Constituency Committee - Wallasey

Date:	Tuesday, 12 March 2019
Time:	6.00 p.m.
Venue:	Committee Room 1 - Wallasey Town Hall

Contact Officer: Pat Phillips
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AGENDA

1. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST

Members are asked to consider whether they have any disclosable pecuniary interests and / or any other relevant interest in connection with any item(s) on this agenda and, if so, to declare them and state the nature of the interest.

2. APOLOGIES FOR ABSENCE

3. MINUTES (Pages 1 - 12)

To approve the accuracy of the minutes of the meeting held on 26 September, 2018 and the special meeting held on 12 December, 2018.

4. PUBLIC QUESTION TIME

**5. WALLASEY 'LOVE WHERE YOU LIVE' FUND (2018/19)
(Pages 13 - 24)**

**6. WALLASEY CONSTITUENCY COMMITTEE BUDGET AND SPEND -
FINAL REPORT (Pages 25 - 34)**

**7. GETTING THE BASICS RIGHT - IMPLEMENTING A NEW MODEL
FOR COMMUNITY ENGAGEMENT (Pages 35 - 50)**

8. ANY OTHER URGENT BUSINESS APPROVED BY THE CHAIR

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CONSTITUENCY COMMITTEE - WALLASEY

Wednesday, 26 September 2018

<u>Present:</u>	Councillor	B Mooney (Chair)	
	Councillors	C Blakeley P Hackett P Hayes AER Jones C Jones L Rennie	S Williams J Williamson B Berry P Stuart T Usher I Lewis
<u>Apologies</u>	Councillors	C Spriggs RL Abbey S Jones	A Leech T Jones

9 MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST

Members were asked to consider whether they had any disclosable pecuniary interests and/or other relevant interest in connection with any item(s) on this agenda and, if so, to declare them and state the nature of the interest.

No such declarations were made.

10 APOLOGIES FOR ABSENCE

Apologies had been received from Councillors Ron Abbey, Sharon Jones, Tony Jones, Anita Leech and Christine Spriggs.

11 MINUTES

Resolved – That the minutes of the Wallasey Constituency Committee meeting held on 19 June, 2018 be approved.

12 PUBLIC QUESTION TIME

The Constituency Manager informed the Committee that no Public Questions had been received on-line. The Chair then asked for questions from Rev. Father Leon Ostaszewski and he raised the matter of local libraries that would be under threat of closure next year. Libraries had active support from the local communities however in the case of Wallasey Central library better use could be made of the lecture hall if the height of the existing glass partition dividing the area could be increased to ceiling level thereby soundproofing the

two separate areas enabling better use of the facility; Rev Father Ostaszewski indicated that he had discussed this with the principal librarian who was in agreement with this proposal. He also raised the issue of a moving paving stone outside his home and referred to the Leander Road and Newland Road area which had now been repaired. He also requested that consideration be given to the area between Belvedere Road to Wallasey Road be made a one-way system as there was a danger to little ones as there was a nursery in the area. The Chair indicated that the matter of the libraries was still under review and that the issues raised would be responded to.

13 **PROBLEM SOLVING FUND: UPDATE ON SPEND**

The Constituency Manager introduced the report of the Director of Strategy and Partnerships that provided an update on Wallasey Constituency Committee Problem Solving Fund spend. The Problem solving Fund was set aside by the Committee for low spend items that will provide a quick response to issues and/or allow a new approach to be tested that may ultimately lead to improvements within the Constituency.

The report informed that since the last meeting a spend of £423.07 had been agreed by the Chair for the purchase and installation of a double litter bin on the Leasowe/Moreton Circular Trail. Following the installation of a new pathway, the footfall at the location had increased significantly. There was no bin provision at the site and a litter-pick had seen fifty bags of rubbish removed. A spend of £499.00 had been agreed by the Chair as payment to The Voice of Egremont to buy equipment to enable the new group to set up and undertake environmental activity in their local area to tackle pressing quality of life issues. The area required immediate attention to prevent an escalation of issues with anti-social behaviour, dog fouling, fly-tipping, etc. over the summer. The group had no current funding and could not access other funding in the short-term to address the issues.

The Constituency Manager informed that a balance of £7,368.78 remained in the Problem Solving Fund and circulated a list of spend of £500.00 or less that had been authorised by the Chair. These included;

- Cleaning high level interior windows and directional signage
- CCTV signage to assist local traders tackle crime
- Dropped kerb to facilitate access to a service for people with disabilities
- Exterior lighting to a building to enable operation during large scale events
- Cleansing and gardening equipment for a new group unable to access funding
- Mobile wheeled library shelving to enable better use of the space
- Payment to a group whose funding had been lost to ensure continuation of service
- Road safety measure at a school

- Safety railings outside a community centre.

The Chair advised that anyone who had any items requiring funding they should speak to the Constituency Manager in the first instance and this would be passed on to the Chair for a formal request.

Councillor Bruce Berry raised the issue of dropped kerb facilities in the Moreton area. He had spoken to Mark Smith, (Interim Director Highways & Streetscene) who would support this but he did not know the costs. Councillor Berry therefore asked if an estimate could be obtained. Councillor Chris Jones indicated that she had requested a bin in Poulton Road, Wallasey but to date this had not been provided and she further requested dropped kerb facilities in the area and asked the Constituency Manager to let her know the costs involved. The Constituency Manager indicated that the Members should let her know the locations relating to these requests.

Resolved – That the report be noted.

14 **COMMUNITY CLEAN UPS**

The Constituency Manager introduced the report of the Director of Strategy and Partnerships that provided an update on the Wallasey Constituency Committee's Community Clean Ups budget and sought a decision on the proposal for allocation of the remaining funding. The budget had been devolved to the Constituency Committee and was ring – fenced for activity to improve the local environment. Other options that had been explored by the Committee were set out in the report.

The report informed that at Budget Council on 6 March 2017 (minute 125 refers) it had been agreed that £50,000 would be allocated to the four Constituency Committees, as a permanent budget, to help support local communities to clean up and improve their local areas ('Community Clean Ups'). This had been split equally between the Constituencies, each being allocated £12,500 per annum. This funding was therefore available to the Committee for both 2017/18 and 2018/19

In July 2018 the Constituency Team had been advised that due to additional funds being made available following the first year of this devolved funding, no underspends for any Constituencies had been carried forward from the 2016/17 allocation. The remaining balance from 2016/17 of £5,683.27 was therefore no longer available for the Committee's use. The Committee had £25,000 (from 2017/18 and 2018/19) available for its use to improve the local environment.

It was reported that due to similar underspend in Wirral South, a way forward with this funding had been discussed and the proposed approach set out in the report developed to make maximum use of the allocation. Subject to

Committee approval, this would see the Engagement Officers from the two Constituency areas work together to support activity in each of the Constituencies, bringing additional capacity and expertise.

It was proposed that the remaining funding of £25,000 be allocated to fund targeted environmental activity within local communities, through both 'Environmental Action Days' and a small grants programme for environmental improvements by local community, voluntary and faith groups. The suggested process for this was outlined in the report.

The Constituency Manager outlined the proposal that the Constituency Engagement Officer co-ordinate an 'Environmental Action Day' within each of the Constituency's six wards in or around the Spring of 2019, in a location identified by elected members. Due to historic issues over the Mischief, Halloween and Bonfire Nights period, it was further proposed that an earlier and additional Environmental Action Day take place in Seacombe/Egremont in late October/early November specifically to help reduce the amount of flammable material in this location during this time. The operation of the 'Days' would be similar to the 'Respect Action Days' previously co-ordinated by the Anti-Social Behaviour Team and the 'Blitz Days' currently conducted in Birkenhead Constituency. Each Environmental Action Day would see the co-ordination of multi-agency and community activity to tackle environmental and quality of life issues.

The report identified key partners likely to be included and set out the focus of each Environmental Action Day. It was reported that the costs incurred for each Environmental Action Day were likely to include, where applicable, resources and materials (e.g. paint, flowers, etc.), wheelie bin amnesty, skip hire, printing (leaflets) and refreshments for volunteers. The Constituency Manager indicated that an indicative cost for each day was up to £1,000.

The Constituency Manager also outlined the proposal that a Wallasey Constituency Committee 'Love Where You Live' Fund' be launched week commencing 1 October, 2018. This would be open to community, voluntary and faith groups to apply for funding of no more than £500 to make environmental improvements to any outdoor areas to which the general public had access. The closing date for bids (typed) would be Monday 3 December 2018, allowing around eight weeks for applications. As with previous rounds of the Committee's Wallasey Bright Ideas Fund an assessment of bids, based on the contents of the respective application form, would be undertaken by the Constituency Manager and the outcome of that assessment reported to the next available Wallasey Constituency Committee on 12 March 2019 for decision. Grants would be awarded to successful groups by early April 2019 and projects would be required to be completed and a short typed evaluation report (with receipts) submitted to the Constituency Team by no later than Friday 1 November 2019.

The report indicated that due to the nature of the grant an abridged version of the application form for Wallasey Bright Ideas Fund would be drafted. Groups might only apply for one project and funding would not be permitted for core staff salaries and/or core administration costs. Applicants must have demonstrated that their project would have a visible positive impact on an outdoor space; this might include (but not exclusively) repainting benches and railings, clearing and planting, creating and installing artwork, by way of example.

Councillor Lesley Rennie commented that there had been problems with fly-tipping in the Buxton Lane area of Wallasey and suggested that the provision of a skip could be looked into and although there was clearly a risk that this might attract more tipping would like this to be explored.

The Chair welcomed the funding for community groups to organise their own clean-ups and cited the example of The Voice of Egremont where this had been very successful.

Resolved – That the indicative amounts of £7,000 towards seven Environmental Action Days across the Constituency and £18,000 towards a Wallasey Constituency Committee ‘Love Where You Live’ small grants fund be allocated.

15 **WALLASEY CONSTITUENCY COMMITTEE BUDGET AND SPEND**

The Constituency Manager outlined a report that provided an update on the Constituency Committee’s completed projects and any identified underspends. This report also outlined the Committee’s budget for 2018/19, and sought decisions around how that budget, together with the Committee’s underspends, would be allocated. Appendices to the report provided the reports relating to; Appendix 1 – Smokefree Community Champions List; Appendix 2 – Breakdown of Marine Point Initiative Spend; Appendix 3 – Breakdown of Tackling Anti-Social Behaviour Spend; Appendix 4 – Defibrillator Locations; Appendix 5 – Dementia-Friendly Businesses & Organisations List; Appendix 5a – Dementia-Friendly Grant Allocations and Appendix 6 – Christmas Lighting Spend.

The Chair indicated that the total underspend available for Committee reallocation was £59,565 and invited Members views.

Councillor Janette Williamson suggested that the available funding be used for helping Child Poverty in Wallasey to help hungry children, girls without sanitary products and families in poverty. Councillor Blakeley suggested that the available funding should be divided between each area and that spend should be devolved to each Ward and each Ward Councillor to determine greatest need. Councillor Adrian Jones commented that it would not be beneficial to divide the funding into Ward areas and it would preferable for the

funding to be pooled to meet the needs of children and families across Wallasey. Councillor Blakeley then suggested a smaller amount of funding be allocated to each Ward and the remainder be allocated to an appropriate scheme in Wallasey. Councillor Chris Jones commented that it was time the Constituency Committee made a real difference to everyone in Wallasey and urged that the funding be spent appropriately as a whole. Councillor Ian Lewis stated that the Committee had not seen any proposals/costings/value for money and stressed that Members need to see the evidence for how the money is to be spent, the timescale for spend and how the success of the outcome would be measured. Councillor Paul Hayes commented that no solid proposals had been put before the Committee and that he would support Councillor Blakeley's suggestions. The Chair indicated that it may be beneficial for a special meeting or sub group to investigate how the funding could be best spent and have a proposal ready for January. Councillor Janette Williamson made the suggestion that community groups could be asked to come forward with proposals. Councillor Lewis noted that at the last meeting Councillor Janette Williamson had referred to Brightside and shown how £500.00 could make a significant difference to a community group. He commented that community groups needed to be made aware that there is funding available and that Members themselves may be aware of appropriate community groups. Councillor Lewis further indicated that this could be a pilot scheme however he raised concern that the Committee may have to wait another 6 months before any action is taken and emphasised that the process needed to be in place now. Councillor Lesley Rennie commented that she would like the social isolation of people, particularly older people, some of whom may be suffering with Dementia, to be discussed. Councillor Hackett highlighted that with Christmas approaching there was necessity for the funding to be allocated without delay and suggested discussion by a panel of community representatives. The Chair informed the Committee of a Brunch Club that was operating through local churches in Wallasey and the Committee could look into organisations such as the Feed Birkenhead initiative. The Chair suggested that a sum of £9.000 could be put aside for emergencies and a £50.000 pot be allocated to tackling child poverty in Wallasey. Councillor Chris Jones suggested that Jo Burrell, Constituency Manager, Birkenhead be approached to find out more information on the Feed Birkenhead initiative. Councillor Paul Stuart agreed with this suggestion but commented that the Committee could not wait until January. Members raised the question of when the money had to be spent and the Constituency manager indicated that there was no firm guarantee that the core budget could be carried over. Councillor Tom Usher stated as there was no firm proposal currently the Committee needed to meet as soon as possible. Councillor Ian Lewis urged that the Committee needed to set parameters and invite organisations for discussion.

It was moved by Councillor Chris Blakeley and seconded by Councillor Ian Lewis that a sum of £5,965.00 be allocated to each ward Councillor for

organisations within each Ward to bid into and that the balance be used to support appropriate schemes in Wallasey.

The motion was put and lost (6:7).

The Chair suggested that the Constituency Committee meet before Christmas as there was need for a special meeting to discuss this matter. The Chair informed Members that she and Councillor Usher would be meeting with people from the Brunch Club in Wallasey the next day and suggested that this could give the Committee a starting point. Members discussed the possibility of a smaller group of the Committee meeting to discuss ideas that could report back via Councillor Mooney and Councillor Lewis. Other Members suggested that all Members of the Committee should meet together to determine the way forward. The Chair agreed that a special meeting of the Constituency Committee be arranged around the beginning of December 2018.

On a motion by Councillor Bernie Mooney and seconded by Councillor Janette Williamson it was;

Resolved (7:2) – That;

1 the Wallasey Constituency Manager hold a discussion with the Birkenhead Constituency Manager in order to gain further information on the Feed Birkenhead scheme.

2 a special meeting of the Wallasey Constituency Committee be arranged for early December to determine how the Committee will allocate the £59,565 available to it this financial year, in line with its priorities.

3 the remainder of the report be noted.

16 **ANY OTHER URGENT BUSINESS APPROVED BY THE CHAIR**

The Chair informed that there was no urgent business.

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CONSTITUENCY COMMITTEE - WALLASEY

Wednesday, 12 December 2018

Present:

Councillor	B Mooney (Chair)	
Councillors	C Blakeley P Hayes S Jones C Jones L Rennie	S Williams J Williamson B Berry T Usher

Apologies

Councillors	C Spriggs RL Abbey AER Jones A Leech	T Jones P Stuart I Lewis
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17 MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST

Members were asked to consider whether they had any disclosable pecuniary interests and/or other relevant interest in connection with any item(s) on this agenda and, if so, to declare them and state the nature of the interest.

No such declarations were made.

18 APOLOGIES FOR ABSENCE

Apologies had been received from Councillors Ron Abbey, Adrian Jones, Tony Jones, Anita Leech, Ian Lewis, Christine Spriggs and Paul Stuart.

19 WALLASEY CONSTITUENCY COMMITTEE BUDGET SPEND: TACKLING FOOD POVERTY

Further to Wallasey Constituency Committee minute (15) (26 September 2018) refers, the Constituency Manager introduced a report of the Director of Strategy and Partnerships that proposed an approach to, and sought a decision for, the spend of the Committee's budget. At that meeting it had been agreed that the Constituency Manager make further enquiries to develop a proposal regarding the best approach to tackle food poverty across the Constituency (within its available budget of £59,565) and a further special meeting of Wallasey Constituency Committee be arranged for decision.

A report of the Corporate Director for Strategy and Partnerships informed that discussion had taken place with the Constituency Manager for Birkenhead regarding the operation of the 'Feeding Birkenhead' project, which had been

established by the Rt Hon Frank Field MP in 2014; together with associated projects funded by the Constituency Committee. Discussions had also taken place with Wirral Council's Assistant Director for Early Help & Prevention. The Constituency Committee was informed that published data (up to November 2015) suggested that 13,675 children in Wirral were living in poverty (up to the age of 20 years); this equated to 19.9% of all children in Wirral living in poverty (HMRC, 2018). Whilst this was a year-on-year reduction from 2011, it was reported that this was higher than the 2015 average for England at 16.6%. Seven of twenty-two wards compared were above the Wirral threshold; including Seacombe (36.6%, 1,570 children), Leasowe & Moreton East (26.5%, 955 children) and Liscard (24.7%, 885 children), within Wallasey Constituency. Whilst the Constituency's three remaining wards were below the threshold, there were still children living in low income households within those areas – New Brighton (18.7%, 565 children), Moreton West & Saughall Massie (14.2%, 400 children) and Wallasey (8.7%, 235 children).

The report outlined that food poverty meant that an individual or household was not able to obtain healthy, nutritious food, or could not access the food they would like to eat. This often resulted in people eating poor diets, which could lead to heart disease, obesity, diabetes and cancer, as well as inadequate levels of many vitamins and minerals. Food poverty and economic poverty were linked. Rent, tax and debts were fixed costs; food was often the 'flexible' budget item. Poor children could suffer from lower nutrient intake, bad dietary patterns, hunger, low fruit and vegetable consumption and problems accessing food in school holidays.

It was reported that activity to tackle food poverty would help contribute to the Wirral 2020 pledges to ensure children were ready for school and enable them to reach their full potential. Considerable work in contribution to these pledges was led by Wirral Council's Early Help & Prevention Service. The Service had recently commissioned three contracts to support its Early Help offer (branded as 'Community Matters') and to create the right conditions for community-based early help to thrive. This included:

- Revitalising the voluntary, community and faith sector by creating a vibrant and visible network of providers;
- Providing support to children and families which was straight-forward and effective, easy to engage with and not constrained by overwhelming processes;
- Engaging all stakeholders in the process of developing a long-term approach to early help which was sustainable, responsive to need, proactive in delivery, and was owned by communities.

The Constituency Manager put forward the proposal that a commissioning exercise should take place, as an additional phase of 'Community Matters', to identify a provider to improve the response to tackling food poverty across Wallasey Constituency (i.e. the six wards of Leasowe & Moreton East, Liscard, Moreton West & Saughall Massie, Seacombe, New Brighton and

Wallasey). This would have the purpose of co-ordinating activity across the Constituency, addressing any gaps in provision and implementing an infrastructure that was joined up and sustainable following the conclusion of the contract. The contract would run for 12 months from 1 April 2019 to 31 March 2020.

The report set out the key tasks for the provider that would be to:

- Identify current provision to tackle food poverty within each of the six wards of Wallasey Constituency;
- Identify gaps in provision to tackle food poverty within each of the six wards of Wallasey Constituency;
- Identify six central points/hubs (one within each of the Constituency's six wards – more than one if sub-divisions within wards were appropriate) to support children and families within each respective ward with access to low cost food and healthy/balanced meals; ensuring that these hubs work with, support and build upon existing provision and address the gaps identified;
- Seek added value where possible with the central points/hubs and wider providers tackling other poverty in particular period poverty, encouraging volunteering and reducing social isolation;
- Co-ordinate a mechanism for the sharing of good practice across the central points/hubs and wider providers and identification of blockages etc;
- Engage and work with existing statutory and voluntary, community & faith sector provision (including but not exclusively, Wirral's Children's Centres, Family Hubs, Schools, Community Cafes, Social Supermarkets, Food Banks and Seacombe's Improving Life Chances Steering Group) and support new provision where required to address gaps in provision;
- Facilitate partnerships (across the public, private and voluntary, community & faith sectors) and processes to take advantage of economies of scale, access to continued funding, etc. across the Constituency;
- Ensure linkages with the new Early Help providers' network (being developed through the first Community Matters commission referred to in 3.5 above);
- Develop and implement plans to ensure the sustainability of the provision and ongoing linkages between the central points/hubs from 1 April 2020 (following the end of this contract).

To ensure consistency and strategic integration, it was proposed that the commissioning process be overseen through Wirral's Children's Services Contract Team. The Contract Manager for this commission would be the same officer managing the Community Matters contracts referred to in 3.5 of the report and the evaluation of this contract would be undertaken through the work commissioned via Community Matters. It was proposed that the contract value be rounded down to £59,000 and the remaining £565 be transferred to Children's Services as a gesture of goodwill in overseeing the monitoring and evaluation of this Committee project. By working with the

Service, this approach would also ensure that the Committee's funding was spent upon delivery rather than infrastructure.

Jane Egan, Early Help Partnership Manager, Children's Services, attended the meeting to explain her role and describe the proposal to manage the contract, how the work would track needs and how outcomes would be measured. Jane Egan and the Constituency Manager responded to Members questions and addressed queries regarding the monitoring of how the money would be spent. Members also asked about the legacy of this spend once the contract had ended and how this could continue to be funded; the Constituency Manager outlined that a key element of the contract was to build an infrastructure that ensured a level of sustainability. The Constituency Manager informed the Committee that a service specification had been drafted and said she would look into how elected Members could be kept updated, receive quarterly updates and receive an evaluation at the end of the project, given that the Constituency Committees were ceasing in the new municipal year.

The Committee welcomed the approach set out in the report and it was unanimously;

Resolved - That;

1 to help tackle food poverty across Wallasey Constituency the Budget Spend proposal outlined in 4.1 of the report be adopted.

2 Members of the Wallasey Constituency Committee be kept updated on the progress and outcomes of the Budget Spend to tackle food poverty in Wallasey.



Constituency Committee - Wallasey
Tuesday, 12 March 2019

REPORT TITLE:	WALLASEY 'LOVE WHERE YOU LIVE' FUND (2018/19)
REPORT OF:	Director for Health and Wellbeing

REPORT SUMMARY

This report sets out details of applications made to Wallasey 'Love Where You Live' Fund for decision by Wallasey Constituency Committee.

RECOMMENDATION/S

Wallasey Constituency Committee reviews the applications, giving consideration to the objective assessment conducted, and decides which applications to award funding.

SUPPORTING INFORMATION

1.0 REASON/S FOR RECOMMENDATION/S

- 1.1 To support local groups to improve the Constituency area by making small environmental improvements and to contribute to the Wirral Plan 2020 Pledge to create an attractive local environment for Wirral residents.

2.0 OTHER OPTIONS CONSIDERED

- 2.1 Options for the spend of this allocation of funding has been discussed at a number of previous meetings of the Committee.

3.0 BACKGROUND INFORMATION

- 3.1 Further to Wallasey Constituency Committee on 26 September 2018 (minute 14 refers), Wallasey 'Love Where You Live' Fund was launched on 3 October 2018. This small grants programme invited applications for no more than £500 from voluntary, community and faith sector groups to make environmental improvements to any outdoor areas to which the general public has access. £18,000 was set aside by the Committee for this Fund.
- 3.2 This funding opportunity was communicated by Council press release; notifications on social media; electronic bulletins/emails to over 220 contacts signed up to receive notifications from the Constituency Team and through elected members.
- 3.3 The Fund closed for applications at noon on Monday 3 December 2018 and 17 bids were received, seeking a total of **£8,442.54**.
- 3.4 Each application is summarised in Appendix 1. The final column contains a scored assessment completed by the Constituency Manager of the content of each application against the set criteria (i.e. the extent to which the project will make improvements to an outdoor area to which the public has access; the number of people that will benefit and the project's value for money). The response to each of the three criteria was scored out of three, allowing for a maximum score of nine for each respective application. This is a similar assessment to that which has been undertaken for all previous Wallasey Bright Ideas Funding and accepted by the Committee.
- 3.5 For ease of reference Appendix 2 ranks this scored assessment. Based on this assessment and that the total amount sought is less than the amount available, it is recommended that all groups are funded to the respective amount requested.
- 3.6 Applicants are required to deliver projects and submit a brief evaluation report (with receipts) to the Council by no later than Friday 1 November 2019.

4 FINANCIAL IMPLICATIONS

- 4.1 The recommended awarding of grants would leave **£9,557.46** from this Fund as an uncommitted underspend.
- 4.2 Regular budget monitoring with the finance department takes place to ensure that the expenditure incurred is accurate and complies with what has been agreed by the Committee.

5 LEGAL IMPLICATIONS

- 5.1 The arrangements will help the Council to deliver on the Localism Act 2011 and Public Services (Social Value) Act 2012.

6 RESOURCE IMPLICATIONS: ICT, STAFFING AND ASSETS

- 6.1 Spend will result in greater use of community assets and public spaces.

7 RELEVANT RISKS

- 7.1 A robust approach to auditing the spend on projects helps to ensure the appropriate use of grants allocated by the Constituency Committee.

8 ENGAGEMENT/CONSULTATION

- 8.1 Elected members have had the opportunity to participate in all Constituency Committee and Working Group meetings dealing with budget and spend.

9 EQUALITY IMPLICATIONS

- 9.1 An impact review relating to neighbourhood working can be found at the link below:

<https://www.wirral.gov.uk/communities-and-neighbourhoods/equality-impact-assessments/equality-impact-assessments-2010-14/chief>

REPORT AUTHOR: **Caroline Laing**
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APPENDICES

Appendix 1: WLWYL Fund 2018-19 Summary and Scoring

Appendix 2: WLWYL Fund 2018-19 Ranking and Recommendations for Funding

BACKGROUND PAPERS

None.

SUBJECT HISTORY (last 3 years)

Council Meeting	Date
Wallasey Constituency Committee – Constituency Budget and Spend	28 September 2016
Wallasey Constituency Committee – Community Clean Ups Devolved Budget	26 January 2017
Wallasey Constituency Committee – Devolved Budget: Community Clean Ups	6 April 2017
Wallasey Constituency Committee Budget and Spend	6 July 2017
Budget Council	6 March 2017
Wallasey Constituency Committee – Any other urgent business approved by the Chair	27 September 2017
Wallasey Constituency Committee – Community Clean Ups	26 September 2018

Wallasey 'Love Where You Live' Fund (2018-19)
Summary and Scoring

Appendix 1

Ref	Organisation / Group	Name of Project / Describe Your Project	What Is The Funding For (environmental improvements to any outdoor area/s to which the public has access)	How much you are applying for	Breakdown of Funding Request (value for money)	Overall cost of project
WLWYL 01	Black Pearl New Brighton/ Pirates At Art	Pirates At Art We build interactive pieces of art out of driftwood in a beach and park setting.	Funding is for general up keep of both The Black Pearl and Fairy Vale. Entertaining school trips and encouraging children to be responsible for their environment by disposing of litter in responsible way by giving them chocolate gold coins and then using litter pickers to dispose of wrappers. We also hope to repeat our very successful free grotto in Vale Park, we had nearly 500 children attend, all got to meet Santa and had a small gift. We work closely with Vale Park café and the Grotto/fairy garden and boat brings lots of business their way. Having nearly 14,000 followers on the 'Black Pearl New Brighton' Facebook page and being number one tourist attraction on trip advisor we bring much needed visitors to the area.	£500.00	Fairy Lights £103.47, Batteries £41.47, Nails & Screws £66.48, Glue £22.72, Grotto £146.96, Saw/Blades £45.95, Litter Pickers £14.99, Gloves (4 boxes) £19.96, Chocolate Coins £53.01. Total: £515.01	£515.01
WLWYL 02	Wallasey Village in Bloom	Sensory Garden at Wallasey Village Library The sensory garden will consist of railway sleeper raised beds fill with sensory plants and with a path winding through the sensory area.	The sensory garden will be a self-contained area that concentrates on a wide range of experiences, providing a valuable resource from education to recreation. It is well documented that being close to nature corresponds directly with the wellbeing and contentment of a human being. We experience everything through our senses and this creates the multi-sensory memories we carry with us. With imaginative sensory design and attention to detail, a garden becomes a sensory feast. It would be available for all and any groups or individuals who would benefit from the sensory garden as part of their health, education and well-being. We would actively encourage children's groups and local schools to visit.	£498.00	Railway Sleepers £162.00, Compost/Topsoil/Plant Feed £100.00, Membrane Liners £26.00, Bark £25.00, Plants £160.00. Total: £498.00	£498.00
WLWYL 03	The New Brighteners	To encourage all members of the public visiting New Brighton to respect the environment, to act responsibly towards the environment in regard to their activities, and to act responsible in the way they deal with their rubbish.	(1) To encourage visitors to New Brighton not to abandon plastic Buckets and Spades on the beach but to recycle them in our BIG RED BUCKET & SPADE RECYCLE BIN - also known as the BRBSRB for short(!) (2) Having successfully used small temporary posters to encourage Crabbers, round the New Brighton Marine Lake, to dispose of crabbing gear responsibly, we want to put three larger and permanent signs. (3) To get some A2 posters properly printed and laminated to use in our A2 'A' Boards to help get the 'Rubbish' Message across to visitors to New Brighton.	£480.50	Bucket & Spade Recycle Bin & Stickers £225,10 x Crabbing Education Signs £171.50, 12 x A2 Posters for A Boards £84.00. Total: £480.50	£480.50
WLWYL 04	New Brighton in Bloom	To improve the environment of the shopping parade on Seabank Road, near to Magazine Lane by planting up the planters and barrier baskets with planting, with a sustainable plan.	Seabank Road is the main road into New Brighton. A number of traders want to improve the environment on the shopping parade where a number of planters and barrier baskets need refurbishment and planting - once done, the traders are happy to pay for advertising, making the project sustainable. The grant will be used to buy soil, plants and to refurbish the planters. The local community will benefit from an improved visual environment instilling pride and aspirational ownership and it will hopefully benefit the local economy. Traffic into New Brighton will get an improved impression and may stop at the shopping parade.	£500.00	Soil/topsoil/compost £100.00, Plants & Barrier Baskets £370.00, Capillary Matting £30.00. Total £500.00	£800.00
WLWYL 05	The Parents and Friends of Moreton Day Service (Oakenholt Road)	This year we entered for the first time the RHS Britain in Bloom Competition 'North West It's Your Neighbourhood Awards' and achieved a Level Three (five being Outstanding) we are entering again in 2019 and hope to achieve more.	The funding will cover the cost of planting up and re-painting the four huge timber planters at the front boundary of the Oakenholt site, they are situated a metre away from the pavement. Everyone passing by will benefit from the uplift the beds give to Oakenholt Road we know this from the favourable comments this year. We also have sixteen hanging baskets to plant up and a show piece bed to create. We also need a watering system for the hanging baskets.	£498.30	Peat Free Compost £27.72, 15 Pot watering System £29.59, Micro tube for Watering System £5.99, Garden Paint £50.00, Various Plants £385.00. Total: £498.30	£498.30
WLWYL 06	The Voice of Egremont Residents' & Tenants' Association	King Street Planters - We are aiming to add flowering rail planters to existing railings along King Street.	Funding is to purchase planters and plant to improve the overall appearance of our local area, to make it nicer and welcoming to the local community.	£499.00	Planters £369.72 Plants Various £129.28 (to be purchased from Glasdon Quality By Design & B&Q) Total: £499.00	£499.00

Wallasey 'Love Where You Live' Fund (2018-19)
Summary and Scoring

Appendix 1

WLWYL 07	Saughall Massie Village Conservation Area Society	In January 2006, Wirral MBC entered into a partnership with SMVCAS and gave us a grant support of £2,850 from the 'Area Forum Funding Corporate Policy Team' to part fund an Interpretation Panel, install a bronze plaque and purchase a Digital Projector to promote Thomas Brassey, the world's greatest Railway Builder . This was after the SMVCAS applied and received a Grade II listing for the Saughall Massie Bridge - Thomas Brassey's first bridge, built in 1829. We now wish to replace the Perspex interpretation panel insert, with the information on it about Thomas Brassey, as over the years it has deteriorated and become difficult to read.	Replacement Perspex panel.	£480.00	Image-makers Ltd £480.00. Total £480.00	£480.00
WLWYL 08	Seabank Road Tenants' and Residents' Association	Operation Make Good: Repairing and refurbishing about 15 street benches, and refilling and replenishing about 15 roadside planters, and maintaining these (watering, feeding & weeding).	Repairing and refurbishing benches in Seabank Road, Atherton Street and Wellington Road areas. Refilling with soil and replanting seeds, bulbs and flowers, maintaining, watering and feeding large planters in Seabank Road. This should encourage people to walk into the area, for their own pleasure and to the benefit of the local shops.	£500.00	Gloves £5.00, Paint & brushes £75.00, Varnish £130.00, Soil £100.00, Flowers, Bulbs, Seeds £180.00, Plant Feed £10.00. Total: £500.00	£500.00
WLWYL 09	Claremount Methodist Church	Container Screening - Taunton Road. The removal of dead trees along our perimeter fence and purchase of new trees and bushes.	A few years ago Claremount Church did a considerable amount of work to increase the relevance of their property. Building work disturbed the integrity of the outside shrubby and many older trees died. On the Taunton Road side we have a waste paper container which is part of our regular fund raising, all of which goes to local community groups. The view for the people in Taunton Road would be much improved if the dead trees were removed and replaced with younger saplings to further screen the container. The site has open access to the community.	£500.00	Sorbus (mountain ash) £156.00, Shrubs (various) £60.00, Compost & Soil £24.00, Labour for removal of dead bushes and considerable debris £260.00. Total £500.00	£500.00
WLWYL 10	Christians Against Poverty (CAP) Life Skills	Gardening for wellbeing – Working with and supporting clients to enjoy a new activity – gardening – for the benefit of the local community.	Part of the course we run is giving the clients opportunities to try new things like gardening, visiting galleries, museums, etc. With this project we would like to focus upon gardening and help beautify and brighten the space outside New Brighton Baptist Church by installing fence planters alongside the pavement wall area of Seabank Road for the benefit of the local community. This will complement the Church's project to improve the inner grounds.	£500.00	Fence Planters x 2 £300 (includes VAT), Carriage £42.00, Plants, Trees, Shrubs, Soil etc. £158.00. Total: £500.00	£500.00
WLWYL 11	New Brighton Baptist Church	Brightening the garden - Install fence planters within the grounds of Church for the community to benefit from.	To install flower planters within the front garden of the Church for members and the local community to enjoy; this new planting will be lifted up above the wild flower strip making it visible to passers by.	£492.00	Fence Planters x 3 £450.00 (includes VAT), Carriage £42.00. Total: £492.00	£492.00
WLWYL 12	Gorse Millennium Green Trust	Creating a Nature Trail for our Pocket Park.	We hope to: Involve community volunteers to our park maintenance/improvement programme; Increase access to wooded areas of the park by developing a circuit of paths; Make clearings to add interesting features to the park. Our aims are to: Provide a Nature Trail for the local community, schools, children and visitors to enjoy; Improve interest and footfall in this local asset by adding features to our park.	£497.99	1 week digger hire £185.00, 2 wheelbarrows £130.00, 1 Weed burner £39.99, 3 Grafting Spades £63.00, 3d skip hire £85.00 (asking for £80.00) 1 Brush cutter £285.00 (group funding this themselves). Total: £497.99	£789.99
WLWYL 13	Community Spirit Wirral	Community Spirit Wirral Outside Garden Project - To continue the development of the gardens, and upgrade the rear of our building - Place in Park, Central Park.	Community Spirit helps local families struggling financially and homeless/vulnerable people. We currently feed over 170 families a week with food bags to take away. All of these members of our community visit the centre for support and comfort. Following the massive improvement to the front of the centre, continuing to work with the Improving Life Chances group, we are looking to revamp the rear of the centre, which would make a difference for all those who use the centre, improving the premises and making it pleasant to the eye; a place to sit on warm day with planters, baskets, colourful plants & flowers.	£500.00	Planters £120.00, Plants/Various evergreens & flowers £150.00, Compost, Soil £80.00, Paint £100.00, Wooden Bins £50.00, Tools & trowels £40.00 (group funding this themselves). Total: £500.00	£580.00
WLWYL 14	Wallasey Central Park Partnership	Wildlife ponds landscaping project - To buy and plant new shrubs and flowering plants to enhance the appearance of the ponds area and increase biodiversity, following the completion of the scheme to improve drainage.	Public perception of the wildlife ponds area is that it is unattractive and neglected, an appearance exacerbated by drainage problems. Once the drainage improvements are completed, our planting project (carried out in partnership with park staff) will improve the appearance of the ponds area and help bring it up to a standard to match the rest of the Green Flag award-winning park, to the benefit of all park users.	£496.88	Various plants from Waterside Nursery £195.00, AJ Jones Nursery £106.88 & Puddleplants £195.00. Total £496.88	£496.88

Wallasey 'Love Where You Live' Fund (2018-19)
Summary and Scoring

Appendix 1

WLWYL 15	The Friends of Wallasey Central Library	Libraries in Bloom - To replace, stock and maintain planters outside the entrance of Wallasey Central Library and replant with wildflowers the two grassed areas adjacent to the entrance	The funding will enable us to buy one planter and stock it. This will help us to kick-start an ongoing project we hope to run in partnership with New Brighton in Bloom. We intend to buy a second hand planter and sow wildflowers in the grassed areas adjacent to the library entrance. We believe this will improve the street scene, be positive for the environment and provide a welcoming entrance to this busy library which is at the hub of the local community.	£499.87	Planter £369.87, Delivery £50.00, Various Plants £80.00. Total: £499.87	£869.74
WLWYL 16	Falkland Rd Organic Growers (FROG)	Seacombe in Bloom Open Day - To improve our growing space to link in with Seacombe in Bloom and arrange open day for public to be involved.	Seacombe in Bloom Open Day To improve our growing space to link in with Seacombe in Bloom and arrange open day for public to be involved.	£500.00	Promotion & New Signs £100.00, Grow Your Own Demonstration Workshops by Bloomfields £150.00, Materials £100.00, refreshments £100.00. Total: £500.00	£500.00
WLWYL 17	The Friends of Seacombe Library	Seacombe Library Car Park / External Improvements - to provide safety rails, paint for the ramp, paint outside of this vital and well used community resource as it is in dire need of improvement.	Funding would make the car park and entrance of busy Seacombe Library much safer and less of an eyesore for the community. We need a safety rail and paint for the ramp to the side of the library to avoid accidents and external painting to encourage use of services.	£500.00	Safety Rail £337.00, Paint for ramp/walkway £25.00, Contribution to external paint for building £138.00. Total: £500.00	£582.00

Wallasey 'Love Where You Live' Fund (2018-19)
Summary and Scoring

Ref	Organisation / Group	Wards Benefitting (people benefit)	What does your Organisation / Group do	Type of Organisation	Where will project take place	Assessment Score
WLWYL 01	Black Pearl New Brighton/ Pirates At Art.	Leasowe & Moreton East, Liscard, Moreton West & Saughall Massie, New Brighton, Seacombe, Wallasey, Residents outside constituency area, Other Community Groups, Visitors to Wirral - we estimate many 1000's in person who visit the boat and fairy glen and even more via our 14,000 followers on Facebook	We have constructed an almost full size pirate boat on the beach and a fairy garden in Vale Park out of driftwood and other recycled items. Our group of pirates maintain both areas, beach clean and entertain school groups from across Merseyside and beyond. This encourages many visitors to the area lets 'children be children' the community have taken the fairy Vale and Boat to heart and are very protective. This all for very little financial outlay and free of charge for people of all ages to enjoy being out and about in our open spaces.	Community Group	Vale Park Wallasey and on the beach by Dalmorton slip road	7
WLWYL 02	Wallasey Village in Bloom	Leasowe & Moreton East - 2,000 Liscard - 4,000+ New Brighton - 1,000 Wallasey - 11,000 Residents outside constituency area - 30,000 Other Community Groups - 6+ Visitors to Wirral - 10,000+	Wallasey in Bloom was formed and constituted in 2013 with the objective of improving the image of Wallasey Village by creating flower displays throughout the village with the aim of 'Making our Village Smile with Flowers'.	Community Group	Wallasey Village Library, St George's Rd, Wallasey Village, CH45 3NE	7
WLWYL 03	The New Brighteners	The New Brighton ward's approx. population of 14,859 would potentially benefit and be positively affected. The well publicised re-developments in New Brighton via local and regional media have raised visitor expectation. This has brought with it the need to show that we care and want to encourage visitors, whether local, Wirral based or from outside of the Wirral area, to also care for the local environment and to have a sense of 'visitor ownership'. This new project will further promote the environmental care of New Brighton, and encourage community and economy. New Brighton's Visitor economy has increased to c. £25m. Some 250,000 visit the Floral Pavilion annually and as Wirral's population is approx. 321,200, this indicates a high influx from outside the Borough. A significant number of these visitors could benefit from this project.	Cleans rubbish of the beach and adjoining environs. Campaigns to change peoples' perception of rubbish and their attitudes to their personal responsibilities. Visits schools to talk to help educate children about the beach and local environs. Encourage recycling & upcycling.	Community Group	New Brighton / CH45	7
WLWYL 04	New Brighton in Bloom	New Brighton Ward - 1,000	We are a community group raising money to put planting around different public area in New Brighton.	Community Group	Victoria Road, New Brighton	7
WLWYL 05	The Parents and Friends of Moreton Day Service (Oakenholt Road)	Leasowe & Moreton East - 100 directly Residents passing by - 100's	The relief of persons with learning difficulties who are supported at the Moreton Day Service Oakenholt Road by provision of facilities for recreation and other leisure time occupation with the object of improving their conditions of life (such conditions not normally provided by the local authority).	Registered Charity 1071741	Oakenholt Day Centre, Oakenholt Road, Moreton CH46 8TP	6
WLWYL 06	The Voice of Egremont Residents' & Tenants' Association	Liscard 30,000+	We clean up the Egremont area e.g.: litter picking and cleaning up entries. We hold regular meeting (monthly). Our aim is to encourage the local community to become involved. We are working with several agencies in brining our campaign to full fruition.	Community Group	King Street, Egremont CH44	7

Wallasey 'Love Where You Live' Fund (2018-19)
Summary and Scoring

WLWYL 07	Saughall Massie Village Conservation Area Society	Moreton West & Saughall Massie - 1,500 Residents outside constituency area - 1000+ Visitors to Wirral - 10,000+	We are the Conservation Area Advisory Committee, representing the conservation and heritage interests of Saughall Massie.	Community Group	Saughall Massie Village, next to Saughall Massie Bridge	5
WLWYL 08	Seabank Road Tenants' and Residents' Association	New Brighton 1,000, Visitors to Wirral 2,000	Aids the regeneration of Seabank Road and surrounding streets by improving the appearance of the area and by organising events.	Community Group	Seabank Road, Wellington Road and Atherton Street	8
WLWYL 09	Claremount Methodist Church	Wallasey 150+	The Calling of the Methodist Church is to respond to the gospel of God's love in Christ and to live out its discipleship in worship and mission.	Community / Faith Group		6
WLWYL 10	Christians Against Poverty (CAP) Life Skills	New Brighton - 36 people benefitting directly.	We deliver 3 x 8 week community training courses looking at making changes to everyday life for our residents.	Community / Faith Group	New Brighton Baptist Church	6
WLWYL 11	New Brighton Baptist Church	New Brighton - approx. 65 regulars weekly, those visiting the coffee shop - approx. 20 weekly. However, the benefit is for the local community, brightening the area up for all shoppers, bus passengers who stop at the stop outside and all passers-by on buses and walking.	Faith Group / Community Space hold lots of community events/activities etc.	Registered Charity 1071166	New Brighton Baptist Church	6
WLWYL 12	Gorse Mill Green Trust	New Brighton - 500 Wallasey - 150 Visitors to Wirral - 150	We maintain The Gorse Millennium Green (a.k.a. "The Gorse") - a local community-owned pocket park.	Registered Charity 09329359	The Gorse Millennium Green, Gorsehill Road, New Brighton, CH45 9JD	7
WLWYL 13	Community Spirit Wirral	Leasowe & Moreton East - 100 Liscard - 200 New Brighton - 100 Seacombe - 200 Wallasey - 100 Residents outside constituency area - 200 Other Community Groups - 10 Visitors to Wirral - 100	We operate to support and help those people in need across Wirral, and in particular Seacombe & Liscard, where our office and charity shops are based.	Community Group	Place in Park, Central Park, Liscard Road, Wallasey, Merseyside CH44 9AE	6
WLWYL 14	Wallasey Central Park Partnership	Liscard - 1000's New Brighton - 100's Seacombe - 1,000's Wallasey - 100's Residents outside constituency area - 100's Other Community Groups - several Visitors to Wirral - dozens	Wallasey Central Park Partnership was formed in May 2009 to gather together all existing user groups in the park, local neighbourhood groups and schools, park staff, elected councillors, the Police and others, to focus on the future improvement of the Park.	Community Group	Wallasey Central Park, Liscard Road, Wallasey, CH44 9BX	8

Wallasey 'Love Where You Live' Fund (2018-19)
Summary and Scoring

WLWYL 15	The Friends of Wallasey Central Library	New Brighton - 104,000	We support the library by raising money for equipment and items such as craft materials, furniture and we have purchased CCTV. We run a film club and other events.	Community Group	Wallasey Central Library, Earlston Road CH45 5DX	7
WLWYL 16	Falkland Rd Organic Growers (FROG)	Seacombe - 30 people benefitting directly.	We are a voluntary group open to anyone to join who promote organic growing on fruit and vegetables.	Community Group	Wirral Environmental Network Ground, Seacombe CH44 8ER	5
WLWYL 17	The Friends of Seacombe Library	Our project would benefit approximately 2,000 residents of Seacombe, Wallasey, Liscard, New Brighton, Leasowe & Moreton East per month as this is the average number of users in this community building. Some visitors come from further afield at times for events or courses but generally these are the wards covered by this library and its services. (This number may increase in 2019 as more courses and events are always being planned and the building is opened by volunteer groups and for courses on days when it is closed as a library).	We support Seacombe Branch Library and encourage its use. We run many free events for the local community (usually) Monthly and try to support this community in any way we can.	Community Group	Seacombe Library, Liscard Road, Seacombe CH44 7LT	7

**Wallasey 'Love Where You Live' Funding (2018-19)
Ranking and Recommendations for Funding**

Appendix 2

ID	Organisation Name	Name of project	Assessment Score	Ranking	Amount Requested
WLWYL08	Seabank Road Tenants' and Residents' Association	Operation Make Good.	8	1st=	£500.00
WLWYL14	Wallasey Central Park Partnership	Wildlife ponds landscaping project.	8	1st=	£496.88
WLWYL01	Black Pearl New Brighton/Pirates At Art	Pirates At Art.	7	2nd=	£500.00
WLWYL02	Wallasey Village in Bloom	Sensory Garden at Wallasey Village Library.	7	2nd=	£498.00
WLWYL03	The New Brighteners	Encourage visitors to New Brighton to respect the environment.	7	2nd=	£480.50
WLWYL04	New Brighton in Bloom	Shopping parade on Seabank Road - planting and baskets.	7	2nd=	£500.00
WLWYL06	The Voice of Egremont Residents' & Tenants' Association	King Street Planters.	7	2nd=	£499.00
WLWYL12	Gorse Millennium Green Trust	Creating a Nature Trail for our Pocket Park.	7	2nd=	£497.99
WLWYL15	The Friends of Wallasey Central Library	Libraries in Bloom.	7	2nd=	£499.87
WLWYL17	The Friends of Seacombe Library	Seacombe Library Car Park / External Improvements.	7	2nd=	£500.00
WLWYL05	The Parents and Friends of Moreton Day Service (Oakenholt Road)	RHS Britain in Bloom - planting and repainting.	6	3rd=	£498.30
WLWYL09	Claremount Methodist Church	Container Screening - Taunton Road.	6	3rd=	£500.00
WLWYL10	Christians Against Poverty (CAP) Life Skills	Gardening for wellbeing.	6	3rd=	£500.00
WLWYL11	New Brighton Baptist Church	Brightening the garden	6	3rd=	£492.00
WLWYL13	Community Spirit Wirral	Community Spirit Wirral Outside Garden Project	6	3rd=	£500.00
WLWYL07	Saughall Massie Village Conservation Area Society	Replace the Perspex interpretation panel insert	5	4th=	£480.00
WLWYL16	Falkland Rd Organic Growers (FROG)	Seacombe in Bloom Open Day	5	4th=	£500.00
Total budget allocation					£18,000
Recommended funding amount					£8,442.54
Remaining uncommitted budget (underspend)					£9,557.46

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Constituency Committee - Wallasey Tuesday, 12 March 2019

REPORT TITLE:	Wallasey Constituency Committee Budget and Spend – Final Report
REPORT OF:	Corporate Director of Strategy & Partnerships

REPORT SUMMARY

This report provides an update on the Constituency Committee's completed projects and spend, drawing to a conclusion the Wallasey Constituency Committee's operation.

RECOMMENDATION

RECOMMENDATION: The Committee notes the contents of this report.

SUPPORTING INFORMATION

1.0 REASON/S FOR RECOMMENDATION/S

1.1 To conclude the spend made by the Constituency Committee.

2.0 OTHER OPTIONS CONSIDERED

2.1 The Committee has adopted various approaches to the spend of its core and devolved budgets since commencement in operation in 2013.

3.0 BACKGROUND INFORMATION

3.1 2015/16 Spend

3.1.1 Saving Lives in Wallasey: Defibrillators

3.1.2 Further to the report to Wallasey Constituency Committee on 28 September 2018 (minute 15 refers), which stated that the Committee's final Public Access Defibrillator was to be installed at a business in Hoylake Road, Moreton, this was subsequently installed at Deborah's Style House on Town Meadow Lane, Moreton. The details of the spend on this project was reported to the last Committee (minute 15 refers).

3.2 2016/17 Spend

3.2.1 Dementia Friendly project

3.2.2 At Wallasey Constituency Committee on 26 September 2018 an update was provided on the conclusion of the Committee's Dementia-Friendly Business project (minute 15 refers). Planned activity was also outlined with further sessions to be provided by the Alzheimer's Society, this time for members of the public to increase knowledge and understanding of dementia and positive ways of dealing with people with dementia. £5,513.08 had previously been held in reserves for this, following the suggestion from an elected member for a further community-based dementia project.

3.2.3 Six three-hour 'Step Inside Dementia' sessions took place in October, November and December 2018 at locations in Liscard, Seacombe, Moreton, Wallasey, New Brighton and Leasowe. The sessions were attended by residents from all six of the Committee's wards, totalling 132 people; the feedback from which was very positive. By way of example, an attendee from Leasowe fed back "This has been an invaluable experience, such an informative session with warmth, care & expertise. A fascinating, engaging workshop – thank you so much".

3.2.4 This project cost a total of £3,009, leaving an uncommitted underspend of **£2,504.08**.

3.3 2017/18 Spend

3.3.1 Transport Plan for Growth (devolved budget)

3.3.2 The Committee has throughout its operation agreed a number of highways related schemes to be funded through devolved budgets, namely the Integrated Transport Block Capital Fund and more recently the Transport Plan for Growth. Appendix 1 provides an update on the status of those schemes, for which the budget has been held and managed by colleagues in the Highways & Streetscene Service. There are 12 schemes requiring completion; work is ongoing by colleagues to bring these to a conclusion.

3.3.3 The Committee set aside £10,000 from its core budget (11 December 2013, minute 11 refers) for work to improve road safety and maintenance, which was subsequently added to the budget devolved to the Committee to fund the works noted above. Whilst there are schemes outstanding as noted above and the final costs of these therefore not known, it is clear that this Committee's contribution will no longer be required. There is therefore an uncommitted underspend of **£10,000**.

3.4 2018/19 Spend

3.4.1 Tackling Food Poverty

3.4.2 At Wallasey Constituency Committee on 11 December 2018 (minute 19 refers), it was agreed that an organisation would be sought for a 12-month project to work with existing providers to improve the response to tackling food poverty across Wallasey Constituency (taking advantage of economies of scale, etc.), addressing any gaps in provision and implementing an infrastructure that is joined up and sustainable following the conclusion of this contract.

3.4.3 The tender opportunity was released to the open market on 6 February 2019 and a delivery partner will be appointed by the end of March 2019. The project will run from the 1 April 2019 until 31 March 2020.

3.4.4 The contract will be managed by the Children's Services Partnership Manager as part of the wider Community Matters programme under the direction of the Assistant Director for Early Help & Prevention. £59,565 was set aside by the Committee and has been transferred to Children's Services. Members will be kept updated on the progress of this project following the ceasing of the Constituency Committee.

3.4.5 Community Cleans Ups (devolved budget)

3.4.6 At Wallasey Constituency Committee on 26 September 2018 (minute 14 refers) the Committee decided that £7,000 would be set aside for seven Environmental Action Days and £18,000 set aside for a small grants programme; this was from funding devolved to the Committee in 2017/18 and 2018/19 for environmental activity. The outcome of the small grants programme, Wallasey 'Love Where You Live' Fund is dealt with as a

separate agenda item at this meeting. Members will note however that the report highlights an uncommitted underspend of **£9,557.46** on the Wallasey 'Love Where You Live' Fund.

- 3.4.7 The first Environmental Action Day was undertaken in Seacombe on 1 November 2018, led by the Constituency's Engagement Officer, to support multi-agency activity to tackle issues around the Mischief, Halloween and Bonfire Night period. Over 250 leaflets were delivered to the local community (helped by two local families) in advance of the Action Day and 15 streets targeted for activity. Cleansing activity also took place in a play area, bowling green and two open spaces. More than 80 people participated on the day from members of the public, local groups and services; contributing over 300 'volunteer' hours. This included 18 children from St Joseph's Primary and Egremont Primary who litter-picked. Seacombe Social Club provided the hub for activity to be co-ordinated from and provide refreshment to the many volunteers. The rubbish collected filled three skips, three trucks and 76 bags, totally more than 12 tonnes of combustible waste ahead of Bonfire Night. In addition to cleansing and graffiti removal, other activity took place including visits to 75 households by Involve North West's Community Connectors and 21 households given advice by Energy Project Plus.
- 3.4.8 Seacombe has been a consistent 'hot-spot' for fires during this period year-on-year, with Merseyside Fire & Rescue Service attending 14 fires within this period in 2017. There were no fires reported in Demesne Street, the surrounding area or indeed the ward following this Action Day.
- 3.4.9 Six further events have been planned in each of the Committee's six wards. Each will follow a similar format but be tailored to the needs of each specific location targeted. The timetable is as follows and the specific locations have been agreed with the respective ward councillors. Most of these events will have been completed by the time this report is considered by the Committee. Taking into account activity on the day and the follow up of any pressing environmental matters, it is anticipated that this budget (£7,000) will be fully spent.

Date	Ward
7 February 2019	Leasowe & Moreton East
13 February 2019	New Brighton
21 February 2019	Seacombe
1 March 2019	Liscard
9 March 2019	Wallasey
21 March 2019	Moreton West & Saughall Massie

3.5 Problem Solving Fund

- 3.5.1 The Problem Solving Fund is set aside by the Committee for low spend items that will provide a quick response to issues and/or allow a new approach to be tested that may ultimately lead to improvements within the Constituency.
- 3.5.2 The Committee Handbook states that the Chair of Wallasey Constituency Committee is authorised by the Committee to spend from the Problem Solving

Fund in individual amounts of £500 or less (28 September 2016, minute 14 refers); reportable to the next Constituency Committee.

3.5.3 At Wallasey Constituency Committee on 28 September 2018 (minute 13 refers) spend from the Fund was noted which left a balance of **£7,368.78**.

3.5.4 Since the last meeting the following spend has been agreed from the Problem Solving Fund:

Item	Amount
Payment for the hire of a skip for a group of volunteers to clean an area of land in a small cul-de-sac, Priorsfield, Moreton, that is unregistered and not maintained, resulting in it being heavily overgrown and negatively affecting quality of life. Specialist contractors provided their services for free to use the heavy duty equipment required and a skip was required for the debris to be deposited in.	£155.00
Contribution to the cost of the replacement of a damaged bench in Green Lane, Wallasey. The seat is used by many elderly residents to and from the shops and could not be repaired from core budgets and was at the end of its lifespan risking removal altogether.	£500.00
Payment for the relocation of a bin within Atherton Street, New Brighton, which was sited outside business premises, causing restricted access to and from cars parking in the adjacent parking bay and creating odours for the nearby café. It was also creating a negative perception when full with litter for visitors alighting from the train station.	£182.46
Payment to registered charity KIND as a contribution towards Christmas hampers for families in Seacombe affected by food poverty. This activity was co-ordinated by the Seacombe Improving Life Chances Steering Group and was used as leverage to raise further funding, enabling hampers to be bought in bulk at a heavily discounted price – benefitting more vulnerable families.	£500.00
Payment for the production and installation of signage in Saughall Massie to designate the 'conservation area'. The signage had not been provided by the Council and could not be funded through core budgets; it was of pressing importance to Saughall Massie Village Conservation Society that visitors to the area were made aware of the area's status.	£250.00
Payment for the replacement of a barrier flower basket at Moreton Cross roundabout which had been damaged beyond repair in a road traffic collision. This had been previously funded through Town Team funding. Any reduction in the planters would have had a negative effect on the local environment, the morale of volunteers and the plans to compete in the 'In Bloom' competition.	£193.00
Payment for the supply and installation of a bin in Oxley Avenue, Leasowe. The area has high footfall due to the nearby Adventure Playground. There were repeated complaints from local residents about the level of littering in the area.	£441.15
Payment for the supply and installation of a replacement and relocated bin in Cross Lane, Wallasey. This was located by the rear garden of sheltered accommodation, resulting in long-standing complaints about odours from the bin. Whilst the Council acknowledged that the bin had reached the end of its life span, no	£346.14

commitment could be given as to a timescale for replacement which would likely have been many more months.	
Payment for the hire of a skip to an address in Poulton following a request by Merseyside Police (working in partnership with Merseyside Fire & Rescue Service and other agencies) to help clear the house and garden of a vulnerable person who had been taken advantage of and whose property had become a fire hazard.	£155.00
	£2,722.75

3.5.5 Subject to a small number of other potential items of spend for which, at the time of writing this report, costings are being obtained to enable further consideration by the Chair, **£4,646.03** remains in the Problem Solving Fund.

3.6 Throughout the operation of the Constituency Committee, members have been updated through various reports presented at meetings as to the spend on each and every project and the outcomes that each project funded has delivered.

3.7 RECOMMENDATION: The Committee notes the content of this report.

4.0 FINANCIAL IMPLICATIONS

4.1 A summary of the Committee's underspends are outlined below:

Item	Underspend
Dementia-Friendly project (2015/16)	£2,504.08
Road maintenance and safety (2015/16)	£10,000
Wallasey 'Love Where You Live' Fund (2018/19)	£9,557.46
Problem Solving Fund (2018/19)	£4,646.03
Total	£26,707.57

4.2 No new projects can be committed to by the Constituency Committee for delivery in 2019/20, due to the new approach to community engagement that will commence in the new Municipal Year; further information relating to this change is the subject of another agenda item for this Committee meeting.

4.3 Regular budget monitoring with the finance department takes place to ensure that the expenditure incurred is accurate and complies with what has been agreed by the Committee.

5.0 LEGAL IMPLICATIONS

5.1 The arrangements help the Council to deliver on the Localism Act 2011 and Public Services (Social Value) Act 2012.

6.0 RESOURCE IMPLICATIONS: ICT, STAFFING AND ASSETS

6.1 Funding has assisted in making greater use of and/or access to community assets.

7.0 RELEVANT RISKS

- 7.1 Failure to agree the distribution of funding limits the Committee's ability to effectively tackle its priorities.

8.0 ENGAGEMENT/CONSULTATION

- 8.1 Elected members have the opportunity to participate in all Constituency Committees and Working Group meetings dealing with budget and spend.
- 8.2 The neighbourhood working model strengthens the Council's relationship with the voluntary, community and faith sector.

9.0 EQUALITY IMPLICATIONS

- 9.1 An impact review relating to neighbourhood working can be found at the link below:

<https://www.wirral.gov.uk/communities-and-neighbourhoods/equality-impact-assessments/equality-impact-assessments-2010-14/chief>

REPORT AUTHOR: **Caroline Laing**
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APPENDICES

Appendix 1 – Status of ITB & TPfG Schemes

REFERENCE MATERIAL

None.

SUBJECT HISTORY (last 3 years)

Council Meeting	Date
Cabinet	18 July 2016
Wallasey Constituency Committee – Constituency Budget and Spend	28 September 2016
Budget Council	6 March 2017
Devolved Budget: Transport Plan for Growth	6 April 2017
Wallasey Constituency Committee Budget and Spend	6 July 2017
Evaluation of Year 3 Wallasey Bright Ideas Fund (2016/17)	19 June 2018
Wallasey Constituency Committee Budget and Spend	28 September 2018
Problem Solving Fund: Update on Spend	28 September 2018

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Status of Integrated Transport Block Capital Fund & Transport Plan for Growth Schemes

Scheme (alphabetical order)	Status
Belvidere Road/Broadway Avenue > Bollards	Completed
Belvidere Road/Meadway > Waiting/parking restrictions	To progress
Berrylands Road > Mobility Ramp	Completed
Bermuda Road > Speed indicator device	Completed
Bramble Way - Pasture Road > Motorcycle Barriers	Completed
Blackheath Road > 20mph speed limit restrictions	Completed
Claremount Road / Lyndhurst Road > Parking restrictions	Completed
Claremount Road / Lyndhurst Road > Vehicle Activated Sign & road markings	Completed
Claremount Road / Taunton Road > Dropped kerbs	Completed
Danger Lane/Yew Way/Yew Tree Road > Dropped Kerbs	Completed
Drake Road/Raleigh Road > Dropped Kerbs	Completed
Greenleas Close > Traffic Calming Measures	Completed
Greenleas Primary School > Footpath (Browning Rd to St Nicholas Rd)	To progress
Grove Road > Parking Restrictions	Completed
Holt Avenue - Digg Lane > Parking Restrictions	Completed
Hopfield Road > Dropped kerbs opposite the Sandbrook Public House	Completed
Hosese Road / Elleray Park Road > Traffic Regulation Order junction protection	To progress
Ian Fraser Walk > Signing and road markings (cycleway)	Decision taken to discontinue
Ivy Lane/Eastway > Dropped Kerbs	Completed
Kings Parade (Model Boating Lake) > Disabled parking bays	Completed
Marlowe Road (approach from Mill Lane) > Vehicle Activated Sign	Completed
Mount Pleasant Road > Parking Restrictions	Completed
Newland Drive/Winchester Drive > 20mph Zone	To progress
Pine Tree Grove / Chapehill Road > Dropped kerbs	Completed
Portland Street & Pilots Way > Weight-limit Restrictions	Completed
Prospect Vale / Belvidere Road, New Brighton > Traffic Regulation Order	To progress
Rowson Street > Speed indicator device	Completed
Sandbrook Lane / Chapelhill Road area > 20mph speed limit restrictions	Completed

Saltburn Road/Greenleas Road area > Surveys for potential Traffic Calming	To progress
Saltburn Road/Greenleas Road > Traffic Calming Measures	To progress
Saughall Road > Speed indicator device	Completed
Seabank Road / Vaughan Road > Build-outs	Completed
Twickenham Drive - Gardenside > Parking Restrictions / Off-road Parking	Completed
Various Locations > 6 x 2 week traffic surveys	To progress
Various Locations > Road Safety schemes based on outcome of above surveys	To progress
Wallacre Road > Replacement of posts and pedestrian barrier	To progress
Wallasey Village/Green Lane & Wallasey Village/Groveland Road > Dropped Kerbs	To progress
Wheatland Lane > Speed indicator device	Completed
Wilkes Avenue > Dropped Kerbs adjacent to 32 Wilkes Avenue	Completed
Winchester Drive/Newland Drive > Extension of existing parking restrictions	To progress



Constituency Committee - Wallasey
Tuesday, 12 March 2019

REPORT TITLE:	Getting the Basics Right - Implementing A New Model for Community Engagement
REPORT OF:	Director: Governance and Assurance (Monitoring Officer)

REPORT SUMMARY

Following agreement at Council on 10 December 2018, endorsing the recommendation by Cabinet on 26 November 2018, to implement a new model of community engagement commencing in the municipal year 2019/2020 this report describes:

1. the distribution of funding across wards, according to a weighting based upon 75% per head of population, 15% deprivation, 5% under 5 years population and 5% over 75 years population (as set out in Appendix A to this report), and allocations in respect of each Ward Member.
2. The governance arrangements for the process of applications for Ward Member budget funding and annual review and evaluation.
3. Member support arrangements to aid ward councillors.

In accordance with the recommendations approved by Council the deletion of the provisions of the Constitution relating to Constituency Committees determines that this meeting is the final convergence of the Constituency Committee. Members may therefore also wish to consider arrangements for collaborative working outside of formal governance conditions.

RECOMMENDATION/S

It is recommended that:

- Elected members note the process and criteria as set out in the appendices attached to this report and the necessary officer delegations to administer the Ward Member budgets.
- Members consider opportunities for working together.

SUPPORTING INFORMATION

1.0 REASON/S FOR RECOMMENDATION/S

To progress the Council's agreed approach to community engagement and to establish Ward Member budgets as a means of enabling engagement with Wirral's residents.

2.0 OTHER OPTIONS CONSIDERED

A range of options have been considered as part of the development of the new approach and in consultation with Elected Members and other relevant stakeholders.

3.0 BACKGROUND

During 2017/18 a review took place led by the then Portfolio holder for community engagement. Following consideration and ongoing consultation with Elected Members, a proposal was approved by Cabinet at its meeting on 26 November 2018, to implement a new approach to community engagement. This approach is intended to enable a more focussed way to support Members in effective ways of engaging and working with Wirral's residents, businesses and partners – and giving local people a greater stake in community projects.

On 10 December 2018 Council agreed the recommendation of Cabinet:

- 1) *that a budget of £250,000 be distributed across the 22 wards, according to a weighting based upon 75% per head of population, 15% deprivation, 5% under 5 years population and 5% over 75 years population and allocated in respect of each Ward Member;*
- 2) *to delegate authority to the Director for Governance and Assurance to determine applications for Ward Member budget funding;*
- 3) *to delegate to the s151 Officer, in consultation with the Leader, authority to make any necessary changes to the process for awarding money from ward budgets, including changes to the officer responsible for determining applications for ward budget funding;*
- 4) *that there be an annual review and evaluation;*
- 5) *to recommend to the Council the deletion of the provisions of the Constitution relating to Constituency Committees as part of the Council's executive arrangements; and*
- 6) *that the new Ward Member budget model should be implemented in the new Municipal year.*

Wirral Together Getting the basics right – a new model for community engagement, 26 November 2018

To implement these recommendations arrangements have been established to ensure effective delivery and robust governance.

3.1 WARD BUDGET

The key principles of how the Ward Member budgets will operate are:

(a) Acting as a catalyst: To equip Councillors to encourage resident-led activities that become autonomous and self-sustaining.

(b) Community leadership as a process not a transaction: While it will sometimes be beneficial to help resident-led initiatives get off the ground through seed funding, the Ward Member budgets are not exclusively a seed fund. The intention is that they are also used to support the process of community leadership, a process that involves bringing residents together, identifying priorities and developing resident-led solutions. The process of community leadership can potentially reach a wider range of community groups and inspire a greater number of autonomous community initiatives, than could be supported through the Ward Member budget used exclusively as a seed fund.

(c) A strategic, evidence based approach: Councillors need to be equipped to use their Ward Member budgets in a strategic way and focus on the most important issues in their wards. Councillors will have access to ward profiles and other sources of information about the pattern of need in their wards. They also need to have as much information as possible about the community assets within their wards – the community groups, networks of support and community champions that Councillors may look to lead, bring together and invite to develop new initiatives. The Ward Member budgets will enable Councillors to commission additional information gathering, surveys and asset mapping where it is required.

(d) By using the Ward Member budget to support a strategic process of community leadership: Councillors can seek and draw out initiatives where funding would be most valuable and then help to deliver a successful application. Those initiatives should be clearly linked to the Wirral 2020 plans to protect the most vulnerable, drive economic growth and improve the environment.

(e) Flexibility: Ward Member budgets should be flexible enough to enable different approaches to community leadership to take place in different wards. Members will be able to determine whether they work together within wards, across wards, and within, or across constituency boundaries.

The amount of funding allocated to local areas has increased to £250,000 across 22 wards. The amount allocated to each ward across Wirral has been

determined using a formula based upon 75% per head of population, 15% deprivation, 5% under 5 years population and 5% over 75 years population. The allocation for each ward is included in Appendix A.

3.2 FUNDING APPLICATION AND APPROVAL PROCESS

It is important that Ward Member budget activity is clearly communicated and transparent. Appendices B and C include the process, criteria and the necessary officer delegations to administer the Ward Member budgets.

Communications may produce feature articles on Ward Member budget projects using the Council's normal channels. Communications support to engage individual communities will be available through the use of local social media and website channels. The costs of any locally requested materials (posters or leaflets) would need to be paid for out of Ward Member budgets and will be sourced through the Council's procurement sources.

The impact and outcomes of the work and investments carried out at ward level through this funding will be reported annually through Council. Each elected member will be required to produce a report detailing where the money has been spent, and the impact it has made. These reports can be aggregated where Members have chosen to work together as a Ward or bigger footprint.

3.3 MEMBER SUPPORT

Dedicated officer support will continue to be provided to directly support councillors in this approach aligned to the knowledge and existing relationships established as part of the Constituency Committee structure. This will include support to work alongside local communities, the process for considering and allocating ward budgets and developing local projects with local people and stakeholder organisations. Appendix D details the Officer support for each ward area.

3.4 WORKING TOGETHER

This approach enables Members to work in a way that responds to their local community and Ward Member budgets provide an opportunity for Councillors to help foster community cohesion in local areas by encouraging different communities to work together to identify priorities and develop resident-led solutions to local issues.

Ward councillors therefore may choose to engage with their community singly, on a ward or area basis or through shared meetings on the continuing boundaries as they wish. Following dissolution of the Constituency Committee, Members may wish to agree an approach to working within and across boundaries.

4.0 FINANCIAL IMPLICATIONS

A total annual budget of £250,000 has been allocated to be apportioned at ward level, with a third of each ward budget aligned to each Ward Member weighted by population in each ward, deprivation and those communities that are most vulnerable and which have the greatest contact with Council services.

Safeguards against inappropriate expenditure will be put in place, with officers authorising expenditure against the guidance provided

5.0 LEGAL IMPLICATIONS

The Council has a discretionary power of general competence under s1 of the Localism Act 2011 which allows it to do anything that an individual can do, including the power to do anything for the benefit of the authority, the Wirral Borough area or persons resident or present in the area.

Decisions about the allocation of Ward Member budgets cannot be delegated either individually or collectively to Members per ward of the authority and therefore an officer will need to make decisions on awarding money these budgets on recommendations from ward councillors, based on the criteria set out in the attached appendices.

Ward Member budgets comprise Council funds and must be spent in accordance with the relevant constitutional, financial and procurement rules.

6.0 RESOURCE IMPLICATIONS: ICT, STAFFING AND ASSETS

Officer support will be dedicated to Ward Members to enable the implementation of this new approach. Appendix D outlines how staff will be aligned to ward councillors.

7.0 RELEVANT RISKS

Funding is used inappropriately and not in line with the guidance. This risk will be mitigated by ensuring there is officer sign-off of any planned expenditure. Additionally, an annual report will be produced each year, and published detailing how the investment has been used and the impact it has made.

Communities are not engaged. Ward Members will be supported by the Member Support Team to support effective engagement with communities. This can take whatever appropriate form is relevant to local areas. Communications support will also be provided to ensure local communities are aware of events and opportunities in their areas.

8.0 ENGAGEMENT/CONSULTATION

The recommendations included within this report have been informed by extensive engagement with a range of partners, led by Cllr Patrick, to explore how the Council and partners work with local people to deliver the Wirral Plan.

Commencing in Spring 2017, insight was gathered from stakeholders, including local residents, ward Members, community, voluntary and faith sector organisations, public service partner organisations and Council staff.

Surveys, interviews, focus groups and workshops were used to gather information which explored the challenges and opportunities for the Council and partners to work effectively with communities. The findings from this work were presented to all four Constituency Committees across Wirral in March 2018.

9.0 EQUALITY IMPLICATIONS

An impact assessment relating to this model can be found at the link below:

<https://www.wirral.gov.uk/communities-and-neighbourhoods/equality-impactassessments/equality-impact-assessments-2017/business>

It found that Ward Member budgets provide an opportunity for Councillors to help foster community cohesion in local areas by encouraging different communities to work together to identify priorities and develop resident-led solutions to local issues.

The EqIA identified a number of potential risks around the introduction of Ward Member budgets but also found that there is adequate mitigation in place to address these risks, such as equalities training for Councillors, support from the Council Communications team, a transparent process for distributing funds, and control in the form of senior officer confirmation of spending.

The EqIA recommended that an annual review be carried out to monitor the cumulative impact of Ward Member budgets and the effectiveness of any mitigation measures put in place.

REPORT AUTHOR:

Caroline Laing - Constituency Manager (Wallasey)

APPENDICES

Appendix A: Ward Member Budget Allocations

Appendix B: Guidance on Ward Member Budgets

Appendix C: Ward Member Budget Application Form

Appendix D: Officer Support by Ward

APPENDIX A – WARD MEMBER BUDGET ALLOCATIONS

Note: these allocations have been calculated on the basis of data available at November 2018 and are therefore indicative. They will be re-calculated for each new Municipal year from 2019/20 onwards to ensure none of the underlying weighting figures have changed and to agree the final allocation within the Council's budget.

Ward	Weighted Allocation ¹	Individual Ward Member budget allocation
Bidston and St James	14,009	4,670
Birkenhead and Tranmere	15,161	5,054
Claughton	11,667	3,889
Oxton	10,374	3,458
Prenton	10,885	3,628
Rock Ferry	12,772	4,257
TOTAL	74,868	

Ward	Weighted Allocation	Individual Ward Member budget allocation
Leasowe and Moreton East	11,851	3,950
Liscard	12,639	4,213
Moreton West and Saughall Massie	10,420	3,473
New Brighton	11,561	3,854
Seacombe	13,856	4,619
Wallasey	10,671	3,557
TOTAL	70,999	

Ward	Weighted Allocation	Individual Ward Member budget allocation
Bebington	11,301	3,767
Bromborough	12,101	4,034
Clatterbridge	10,195	3,398
Eastham	10,331	3,444
Heswall	9,278	3,093
TOTAL	53,206	

Ward	Weighted Allocation ²	Individual Ward Member budget allocation
Greasby, Frankby and Irby	9,739	3,246
Hoylake and Meols	9,502	3,167
Pensby and Thingwall	9,574	3,191
Upton	13,128	4,376

¹75% per capita; 15% deprivation; 5% under 5 years population; 5% over 75 years population

West Kirby and Thurstaston	8,984	2,995
TOTAL	50,927	

Appendix B: Guidance on Ward Member Budgets

DRAFT Subject to amendment

Ward Member budgets are designed to act as a catalyst to encourage resident led activities that are autonomous and self-sustaining.

Who should receive funds from Ward Member budgets?

Local community organisations, charities, statutory bodies (e.g. the police), businesses and sole traders can receive funds, either separately or in partnership. Ward Member budgets cannot be used to support any kind of political activity.

How will funds be awarded?

Ward Councillors, working together, will be responsible for agreeing proposals to be put forward for approval for the award of funding. Ward Members may wish to do this in different ways and will have the flexibility to do this in the way that best suits their ward.

Some suggestions are:

- Ward Councillors may wish to agree priorities, perhaps in consultation with the local community, at the start of the year and invite applications that will further that agenda (for instance, a focus on enhancing local high streets or tackling social isolation).
- Ward Councillors may wish to maintain more flexibility and adopt a combination of seeking community groups to take forward specific initiatives, or to maintain complete flexibility to allow anyone to come forward with a proposition in line with the general aims of the ward budget.
- The frequency with which decisions are made on spending of the budget is for Ward Councillors to determine – and could be annual, quarterly or monthly, for instance. If awards are to be made at specific periods during the year, Councillors will wish to weigh up the benefits of speediness of decision making versus ensuring that the budget is not all spent within the first few months of the year.

What are the criteria for awarding funds from Ward Member budgets?

In order to ensure that there is transparency and clarity, it is suggested that a standard template is used across wards, and this will be provided.

Successful applications must:

- improve the well being of the local community in Wirral Borough, or its environment or economy, and be linked to the themes of the Wirral Plan (protecting the most vulnerable, driving economic growth, and improving the environment);

- be one off expenditure with no expectation of future funding;
- be a minimum of £250, for applications from external organisations;
- Applications from Ward Members, such as for room hire and printing, will not be subject to a minimum and be for revenue or capital expenditure.

Examples of applications that are likely to meet the criteria are:

- providing access to tools for a community garden or impacting positively on resident engagement;
- providing seed or match funding for a larger scale project. For example to help fund the painting of shop frontages in a particular street;
- funding to be used to engage a particular part of the community on a specific issue;
- funding to support ongoing and regular ward or community engagement and development;
- Ward Member budgets can be used to fund joint projects between two or more wards providing each Member has identified the project as something that would benefit residents in all the participating wards.

Ward Member budgets cannot be used for the following purposes:

- Projects that would adversely impact the local community or environment;
- Projects that would undermine Council approved priorities;
- To fund existing, changing or decommissioned Council services;
- To fund the core activities of a commercial or voluntary sector organisation;
- To fund retrospective applications (e.g., equipment etc., cannot be purchased and then an application submitted);
- Projects that are political in nature or campaign against the Council or its agreed priorities or funding for lobbying;
- Must not have on-going revenue or capital implications;
- Projects or proposals that would be unlawful for the Council to support.

How will decisions about applications be made and when?

A named officer will have the delegated decision making authority to approve applications for money from Ward Member budgets. Members will make their recommendations on the spending of the Ward Member budgets to the named officer. Members are expected to make recommendations that meet all of the above criteria for awarding Ward Member budget spending. The named officer should then be able to agree spending without further information. The decision of the named officer will be final and is not subject to appeal. Unspent Ward Member budgets will not be rolled forward to the following financial year without Cabinet consent.

The decision making process

- Councillors, residents and organisations make applications
- Ward Member(s) determine which applications they recommend to be funded

- A final formal decision on spend is made by the named officer
- The Ward Member(s) is (are) notified of decisions
- Applicants are notified of decisions
- Funding is released and projects commence
- A list of all projects and spend will be published on a web-page

What rules apply to spending Ward Member budget funds?

Ward Member budget funds are public money and so the same rules apply as would apply to any other council spending. All spending is subject to the Council's Constitution, Contract Standing Orders and Financial regulations, as well as the appropriate scrutiny and accountability.

The Council will not be putting resources into checking that projects supported by a Ward Member budget have been delivered. There is an element of trust between the Ward Members and the applicant to ensure that the money is spent in accordance with the application. If Members believe at any point that the funds awarded have been used for different purposes than those applied for, they should notify the named officer who will make a decision on the most appropriate course of action. Ward Councillors must consider and identify any potential conflicts of interest in relation to proposals they are supporting.

Appendix C: Ward Member Budget Application Form



Ward Budget Application Form [19/20] submission deadline [?]

Ward (please circle or highlight EACH or ONE ward specifically):-

Applicant *Please tick one that applies:-*

local community organisation		constituted local organisation	
charity		individual	
statutory bodies (e.g. the police)		Other, please state:	
business / sole trader			

Organisation

Contact Name

Address

Email

Telephone
No.

Note: Applications must come through recognised or constituted groups, but if excellent ideas are proposed, 'ownership' by a constituted group could be considered.

How much are you requesting from the ward budget fund?
Please round up/down to the nearest whole number

£

Ward Councillor certification I/We the undersigned ward councillor(s) support this proposal

signature/e-sign		signature/e-sign		signature/e-sign	
date:		date:		date:	

Approval / Declined		date:
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Please complete the following pages clearly and completely. Any omission may delay and in some cases disapprove the application.

Proposal:-

Please explain what you are proposing to do, how much you are requesting and detail how the money will be spent. A full breakdown of proposed spending is necessary, including any VAT.

Criteria:-

Please indicate how this application meets the ward budget criteria. Successful applications must:

- improve the well being of the local community in the Borough, or its environment or economy;
- be one off expenditure with no expectation of future funding;
- be for a minimum of £250 for applications from external organisations (Applications from Ward Members, such as for room hire and printing, will not be subject to a minimum).

If your application for ward budget funding is part of a larger project please explain how much will come from other sources and what those other sources are.

List any attached documents you are supplying in support of your project:

Certification by applicant (please ensure all fields are filled in):-

All necessary consents/insurance or permissions are in place	Yes	No
If not, please provide reasons and when it will be in place		

Please confirm that none of the prohibitions below applies			Yes	No
Ward budgets cannot be used for the following purposes:				
<ul style="list-style-type: none"> ■ Projects that would adversely impact the local community or environment like for example funding a parade for a socially excluded body ■ Projects that would undermine council approved priorities ■ To fund existing, changing or decommissioned council services ■ To fund the core activities of a commercial or voluntary sector organisation ■ To fund retrospective applications (e.g. equipment etc cannot be purchased and then an application submitted) ■ Projects that are political in nature or campaign against the council or its agreed priorities or funding for lobbying ■ Must not have on going revenue or capital implications ■ Projects/proposals that would be unlawful for the council to support 				

I certify that to the best of my knowledge and belief, the entries on this application form are true, accurate and complete.

I confirm that I am authorised to sign this application form on behalf of the organisation or group named within this application form.

		signature/e-sign
date:		

Appendix D: Officer Support by Ward

Ward	Senior Manager	Engagement Officer
Bidston and St James	Jo Burrell	Andy Brannan
Birkenhead and Tranmere	Jo Burrell	Andy Brannan
Cloughton	Jo Burrell	Andy Brannan
Oxton	Jo Burrell	Andy Brannan
Prenton	Jo Burrell	Andy Brannan
Rock Ferry	Jo Burrell	Andy Brannan

Ward	Senior Manager	Engagement Officer
Leasowe and Moreton East	Caroline Laing	Michelle Gray
Liscard	Caroline Laing	Michelle Gray
Moreton West and Saughall Massie	Caroline Laing	Michelle Gray
New Brighton	Caroline Laing	Michelle Gray
Seacombe	Caroline Laing	Michelle Gray
Wallasey	Caroline Laing	Michelle Gray

Ward	Senior Manager	Engagement Officer
Bebington	Fergus Adams	Shannon Kennedy
Bromborough	Fergus Adams	Shannon Kennedy
Clatterbridge	Fergus Adams	Shannon Kennedy
Eastham	Fergus Adams	Shannon Kennedy
Heswall	Fergus Adams	Shannon Kennedy

Ward	Senior Manager	Engagement Officer
Greasby, Frankby and Irby	Jo Burrell	Helen Gallagher
Hoylake and Meols	Caroline Laing	Helen Gallagher
Pensby and Thingwall	Fergus Adams	Helen Gallagher
Upton	Fergus Adams	Helen Gallagher
West Kirby and Thurstaston	Fergus Adams	Helen Gallagher

